



CITY OF SAUSALITO
SPECIAL AND REGULAR CITY COUNCIL MEETING AGENDA
In the COUNCIL CHAMBERS at 420 LITHO STREET, SAUSALITO, CA 94965
Tuesday, March 28, 2023
CLOSED SESSION BEGINS AT 6:00 PM
OPEN SESSION BEGINS AT 7:00 PM

Members of the public may participate over Zoom:

If you would like to speak on an agenda item, you can access the meeting remotely by joining from a PC, MAC, IPAD, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Please use this URL <https://zoom.us/j/5421451805>

Or join by digital phone or landline phone at:

1-669-900-6833

1-346-248-7799

1-253-215-8782

1-312-626-6799

Enter Meeting ID: 5421451805#

Your phone number will appear on the screen unless you first dial *67 before dialing the numbers shown above.

If you want to comment during the public comment portion of the agenda, you can use the "Raise Hand" function in Zoom under Reactions (Make sure your Zoom is updated to the latest version) or Press *9 if you are calling in.

If you do not want to speak during the public comment portion of the agenda, you are also encouraged to submit email correspondence to cityclerk@sausalito.gov. Email comments will be accepted up until 4:00 PM the day of the meeting.

IF STARTING TIMES ARE LISTED FOR EACH AGENDA ITEM THEY SHOULD BE CONSIDERED A GUIDELINE ONLY. THE CITY COUNCIL RESERVES THE RIGHT TO ALTER THE ORDER OF DISCUSSION IN ORDER TO RUN AN EFFECTIVE MEETING. IF YOU WISH TO ASSURE YOURSELF OF HEARING A PARTICULAR DISCUSSION, PLEASE ATTEND THE ENTIRE MEETING. THE CITY VALUES AND INVITES WRITTEN COMMENTS FROM THE PUBLIC ON MATTERS SET FOR CITY COUNCIL CONSIDERATION. IN ORDER TO PROVIDE CITY COUNCIL MEMBERS AMPLE TIME TO REVIEW ALL CORRESPONDENCE, PLEASE SUBMIT CORRESPONDENCE TO STAFF AT LEAST FIVE DAYS IN ADVANCE OF THE MEETING. ANY WRITTEN OR ORAL COMMENTS PROVIDED WILL BE A PART OF THE PUBLIC RECORD.

To give everyone an opportunity to be heard and to ensure the presentation of different points of view, the City Council requests that members of the audience who wish to speak, complete a Speakers' Card and when called on: 1) Always address the Chair; 2) State your name; 3) State views succinctly; and 4) Limit presentations to two (2) minutes. However, if there is a large group present to speak on the same issue, the City Council has the discretion to limit speakers to less than three minutes.

I. CALL TO ORDER IN THE COUNCIL CHAMBERS AT CITY HALL, 420 LITHO STREET - 6:00 PM

- I.A. Mayor Blaustein calls the meeting to order and requests that Roll Call be taken*
- I.B. Mayor Blaustein announces items that will be discussed in Closed Session*
- I.C. PUBLIC COMMENT on Closed Session items*
- I.D. City Council adjourns to CLOSED SESSION to consider the following:*

CONFERENCE WITH LABOR NEGOTIATOR

Govt. Code Section 54957.6

Agency Designated Representative: Negotiator, Deborah Muchmore

Unrepresented Employee: City Manager

CONFERENCE WITH LEGAL COUNSEL – Existing Litigation

Government Code Section 54956.9(d) (1)

Name of Case: Yes In My Backyard v. City of Sausalito, Marin County Superior Court Case No. CIV 2300652

II. OPEN SESSION IN THE COUNCIL CHAMBERS AT CITY HALL, 420 LITHO STREET - 7:00 PM

- II.A. Closed Session Announcements (if any)*
- II.B. Approval of Agenda*

1. SPECIAL PRESENTATIONS / MAYOR'S ANNOUNCEMENTS - 7:05 PM

Departure of Finance Director and Introduction of Eide Bailly, LLP

2. ACTION MINUTES OF PREVIOUS MEETING - 7:10 PM

[Draft Minutes of the March 7, 2023 Meeting](#)

3. CONSENT CALENDAR - 7:12 PM

REMOVAL OF ITEMS FROM THE CONSENT CALENDAR: Matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, are expected to have unanimous Council support, and may be enacted by the Council in one motion in the form listed below. There will be no separate discussion of Consent Calendar items. However, before the Council votes on a motion to adopt the Consent Calendar items, Councilmembers, City staff, or members of the public may request that specific items be removed from the Consent Calendar for separate action. In order to request an item be pulled, you must have completed a Speakers' Card and turned it in to the City Clerk. Items will only be removed from the Consent Calendar by a vote of the Council. Items removed from the Consent Calendar will be discussed later on the agenda, when public comment will be heard on any item that was removed from the Consent Calendar.

3.A. Authorize the City Manager to Enter into an Agreement with Marin County Sheriff's Office for Participation in the Specialized Investigation Unit (SIU)

[Staff Report](#)

[Shared-Services Agreement for Specialized Investigative Unit \(SIU\)](#)

3.B. A Resolution to Continue the Declaration of a Local emergency related to Activities in Response to the 2023 Storms and designate the City Manager, Acting Police Chief or Public Works Director to act on behalf of the City to seek federal financial assistance and assistance under the California Disaster Assistance Act.

[Staff Report](#)

[Attachment 1 - Resolution 1](#)

[Attachment 2 - Designation of Applicant's Agent Resolution Non-State Agencies](#)

3.C. Adopt a Resolution Approving an amendment to a Conditional Use Permit for alcohol sales and an amendment to an Encroachment Agreement for encroachments in the public right-of-way at 12 El Portal and 690 Bridgeway (APN 065-133-17)

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Exhibit A - Encroachment Agreement & Conditional Use Permit Findings](#)

[EXHIBIT B - Encroachment Agreement](#)

[Appendix 1 - Project Plans](#)

[Appendix 2 - Conditions of Approval](#)

[Appendix 3 - Encroachment Diagram](#)

[Exhibit C - Conditions of Approval](#)

[Attachment 2 - Planning Commission Resolution No. 2022-04](#)

[Attachment 3 - Historic Resource Evaluation](#)

[Attachment 4 - Certificate of Appropriateness Resolution 2021-04](#)

[Attachment 5 - Planning Commission Resolution 2021-23](#)

[Attachment 6 - Historic Preservation Commission Resolution 2022-01](#)

4. PUBLIC HEARING ITEMS - NONE

5. BUSINESS ITEMS - 7:20 PM

5.A. FY 2022-23 Mid-Year Budget Updates

[Staff Report](#)

[Attachment 1 - Resolution authorizing adjustments to the FY 2022-23 Operating and Capital Budget](#)

[Attachment 2 - FY2022-23 General Fund revenue and expenditures adjustments](#)

[Attachment 3 - FY2022-23 Fund balance summary by fund](#)

[Attachment 4 - List of All City Funds](#)

[Attachment 5 - FY2022-23 Citywide Summary of Revenues and Expenditures Mid-Year Budget](#)

[Attachment 6 - Presentation](#)

5.B. Fiscal Sustainability and Potential Revenue Prediction

[Staff Report](#)

[Attachment 1 - Presentation on Revenue Measure Strategies](#)

[Attachment 2 - Draft Plan to Attack Structural Deficit](#)

5.C. 2022 Circulation Management End of Season Report, and Approval of Agreement with Sausalito Bicycle Congestion Management Agreement for 2023 Season

[Staff Report](#)

[Fourth Amendment to Bicycle Congestion Management Agreement](#)

[Proposed Professional Services Agreement for the 2023 Season](#)

6. COMMUNICATIONS - 9:15 PM

PUBLIC COMMUNICATIONS: This is the time for the City Council to hear from citizens regarding matters that are not on the agenda. Except in very limited situations, state law precludes the Council from taking action on or engaging in discussions concerning items of business that are not on the agenda. However, the Council may briefly respond to statements made or questions posed by a member of the public, ask clarifying questions, make a brief announcement, or make a brief report on his or her own activities. The Council may also refer matters not on the agenda to City staff or direct that the subject be agendaized for a future meeting. Please make sure you have completed a Speakers' Card and turned it in to the City Clerk.

[Public Comment - Kieran Culligan](#)

7. COUNCILMEMBER COMMITTEE REPORTS - 9:30 PM

8. CITY MANAGER REPORTS, CITY COUNCIL APPOINTMENTS, OTHER COUNCIL BUSINESS - 9:35 PM

8A. PUBLIC COMMENT on Items 8B-8E - limited to 2 minutes/person - 9:32 PM

8B. City Manager Information for Council - 9:40 PM

[Storm Update Presentation](#)

8C. Appointments to Boards, Commissions and Committees - 9:55 PM

8D. Future Agenda Items - 9:57 PM

[Future Agenda Items](#)

8E. Other reports of significance - 10:05 PM

9. ADJOURNMENT - 10:10 PM

The next regularly scheduled City Council meeting will be held April 11, 2023 with the open session due to commence at approximately 7:00 PM.

LEAD DEPARTMENT

*Administration Department
City Hall, main floor
420 Litho Street
Sausalito, CA 94965
(415) 289-4199
admin@sausalito.gov*

CITY COUNCIL

*Melissa Blaustein, Mayor
Ian Sobieski, Vice Mayor
Joan Cox, Councilmember
Jill James Hoffman, Councilmember
Janelle Kellman, Councilmember*

STAFF

*Chris Zapata, City Manager
Sergio Rudin, Acting City Attorney
Walfred Solorzano, City Clerk
Brandon Phipps, Community & Economic Development Director
Kevin McGowan, Public Works Director/City Engineer
Abbot Chambers, City Librarian/Director of Communications
Vivian Chu, Finance Director
Stacie Gregory, Acting Chief of Police
John Rohrbacher, Chief of Police
Chris Tubbs, Fire Chief*

DECLARATION OF POSTING

This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the city website. Under penalty of perjury, this Agenda was posted to the public at least 72 hours prior to the meeting.

Disability Access In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title 11), if you need special assistance to participate in a City of Sausalito meeting, such as assistive listening devices, materials in large print or Braille, real time captioning, a translator, a sign language interpreter or other accommodations, please call, email or visit the Lead Department (see contact information on previous page) at least 72 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. Please contact the Lead Department for questions about accessibility of the meeting space, including the location of the nearest bus stop and accessible curbside parking to the meeting space.

How to obtain City Council Agendas

Posted Agendas: Agendas are posted 72 hours (regular meetings) and 24 hours (special meetings) prior to the City Council meeting at the entrance to the City Hall.

Agendas on the web: www.sausalito.gov/city-government/city-calendar and click on the calendar link for that meeting.

Lead Department Office: Agendas are available at the Department Office's (see Lead Department information above), City Hall at 420 Litho Street, Sausalito.

City Council Meetings: Agendas are also available for the public at every City Council meeting.

How to obtain City Council Agenda Packet Materials

Lead Department Office: A copy of the complete agenda packet is available for review at least 72 hours (regular meetings) and 24 hours (special meetings) in advance of the City Council meeting at the Lead Department Office's (see Lead Department information above). Materials related to an item on this agenda which are submitted to the City Council after distribution of the packet are available for review in the Lead Department Office during normal business hours. Such documents are also available on the City's website, subject to Staff's ability to post the documents before the meeting.

Staff Reports on the Web: www.sausalito.gov/city-government/city-calendar and click on the calendar link for that meeting.

At City Council Meetings: A complete agenda packet is available for review at each City Council meeting.

How to Stay Current Subscribe to the ***Sausalito Currents***, City's e-mail distribution service for City news, announcements about upcoming public meetings including Council and Board/Commission meetings, forums, a variety of special events, and occasional news flashes on important issues affecting Sausalito, like road closures and weather alerts. You can also follow official City of Sausalito messages and postings on **Facebook, Nextdoor, Twitter and Nixle**. To subscribe or follow, visit www.sausalito.gov